

DNP Booth
by /sharingbox/

THE **EVENT-SPACE**

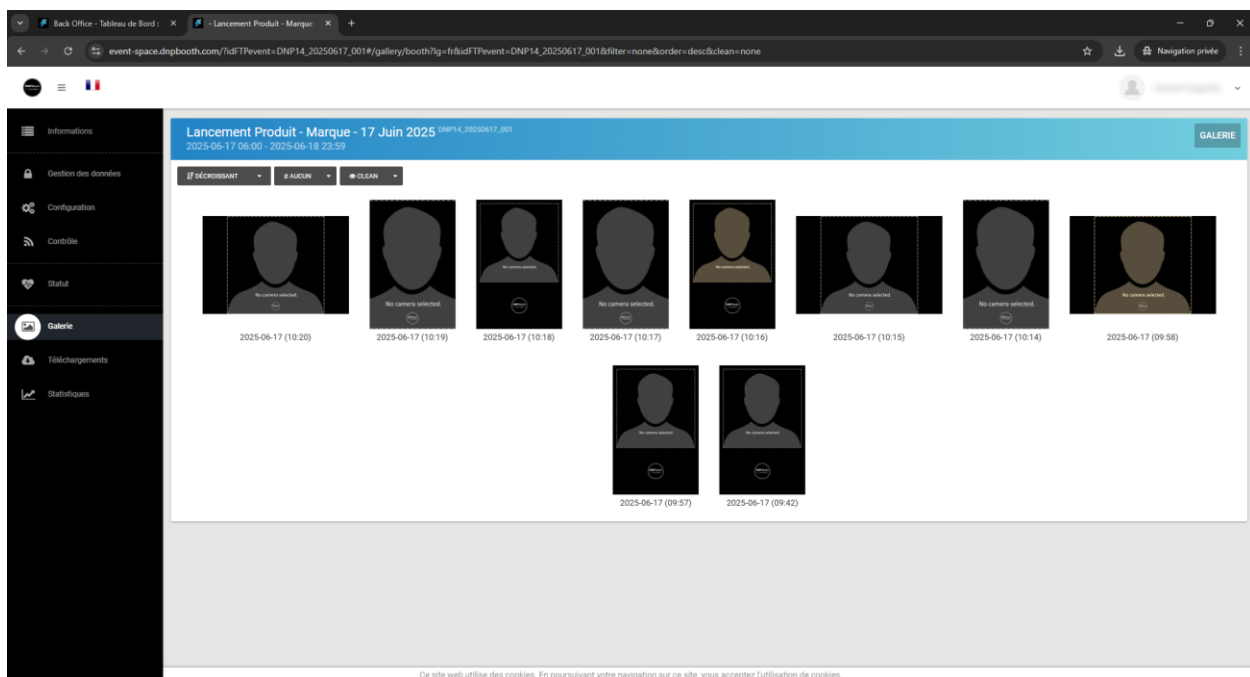
USER MANUAL



www.sharingbox.com/dnpbooth

INTRODUCTION

The event space is the space interface of your event containing all the information you need and that you can retrieve during your event.



Important note: For optimal use of the event space, you must first:

- get a **PRO DATA** pack and assign it to your photo terminal
- have your photo terminal connected to the internet
- have published all the media taken and data collected during your event (automatic process with the eventManager launched)

The media and data collected will be hosted on our servers and will therefore be visible in your event space.

Please note: Your media and data collected from your event published from the EventManager to your event space will be deleted from your terminal once published. You will no longer be able to export your media to a folder on the terminal. This will be done directly from your event space in the Downloads tab (see [point 8](#) below).

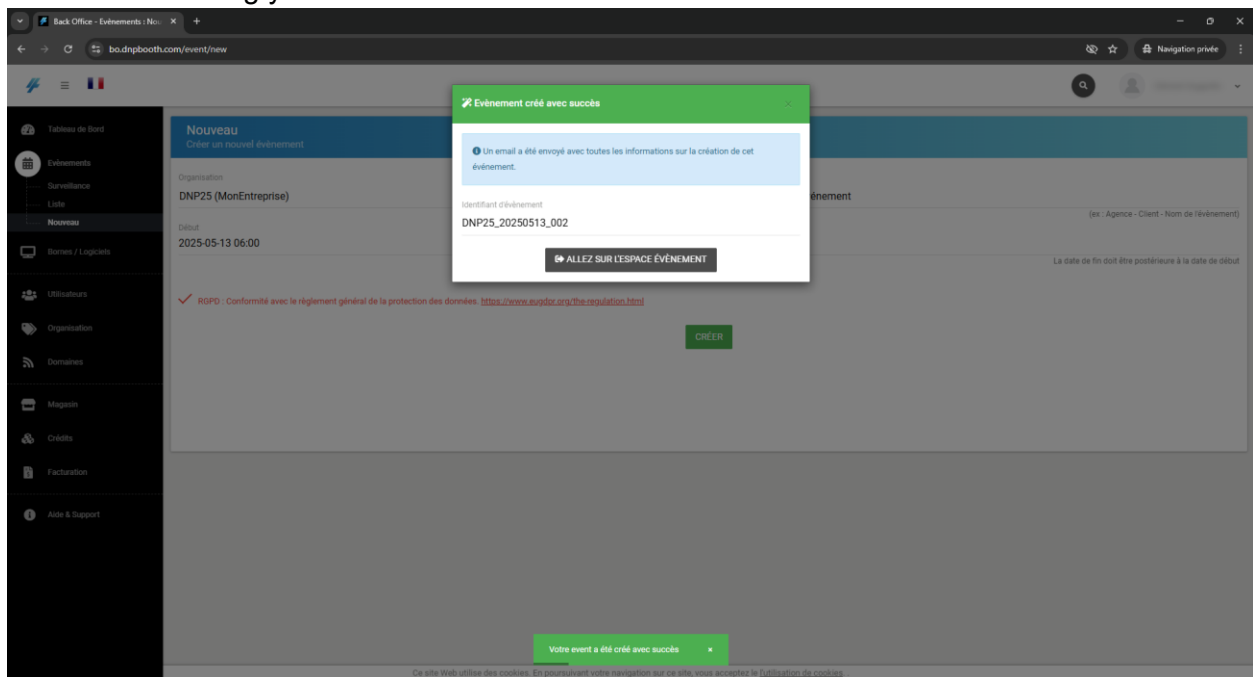
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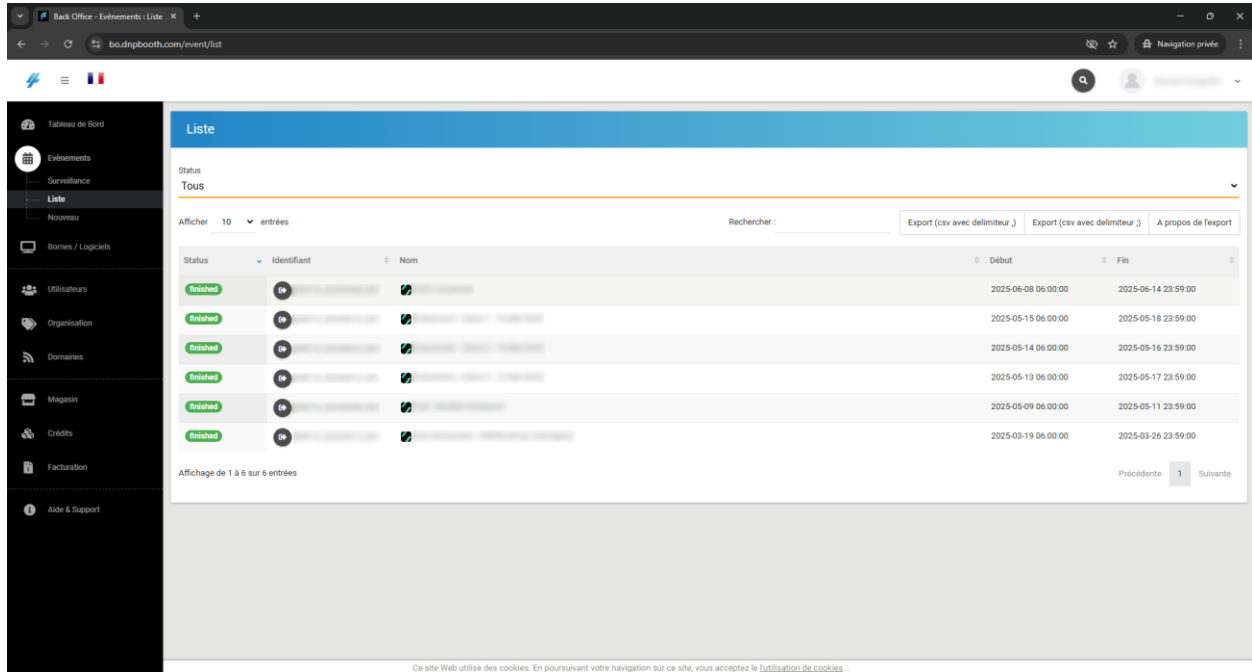
1.ACCESS

To access the event space of one of your events, you have several options:

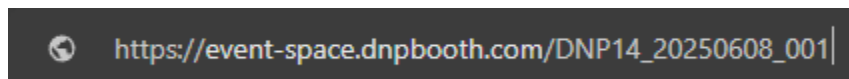
When you create a new event from the back office, a button is available in the confirmation window for creating your event.



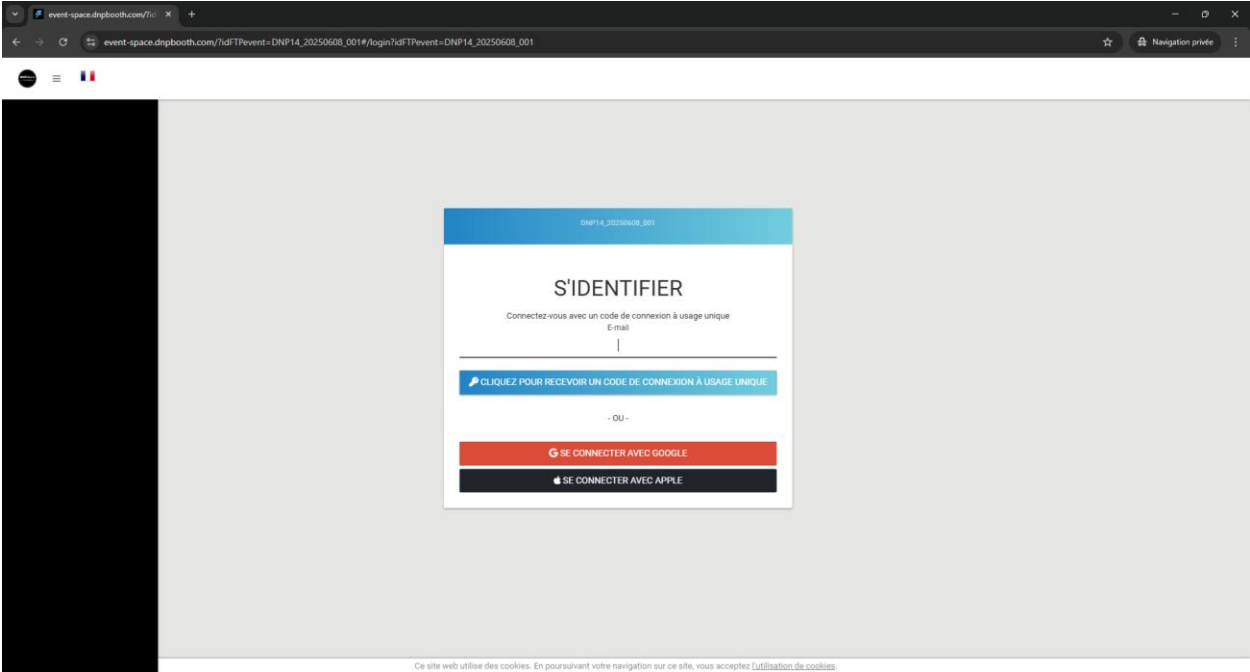
In your events list, an icon is available to the left of its identifier.



You can enter the event space directly via the address bar of your browser with the following URL :<https://event-space.dnpbooth.com/> followed by your event ID.



Note: If you are not logged into the back office beforehand, you will need to log in using the same methods and credentials you use for the back office.

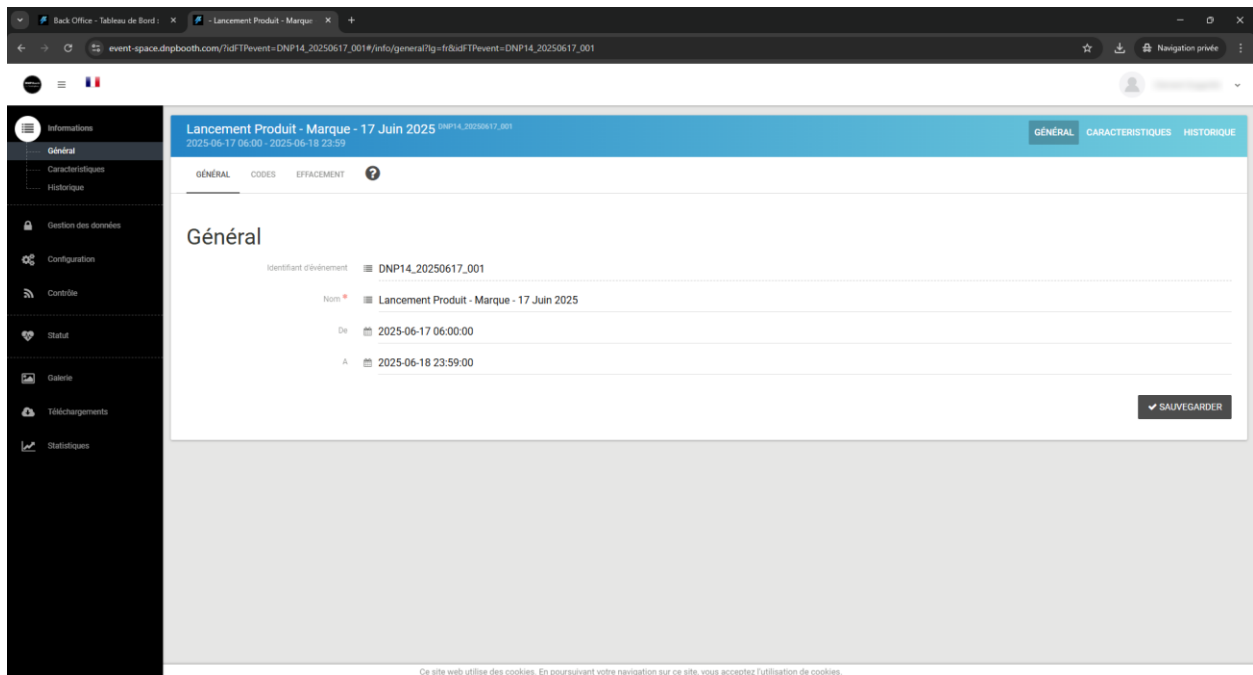


2. INFORMATION

2.1 General

2.1.1 General

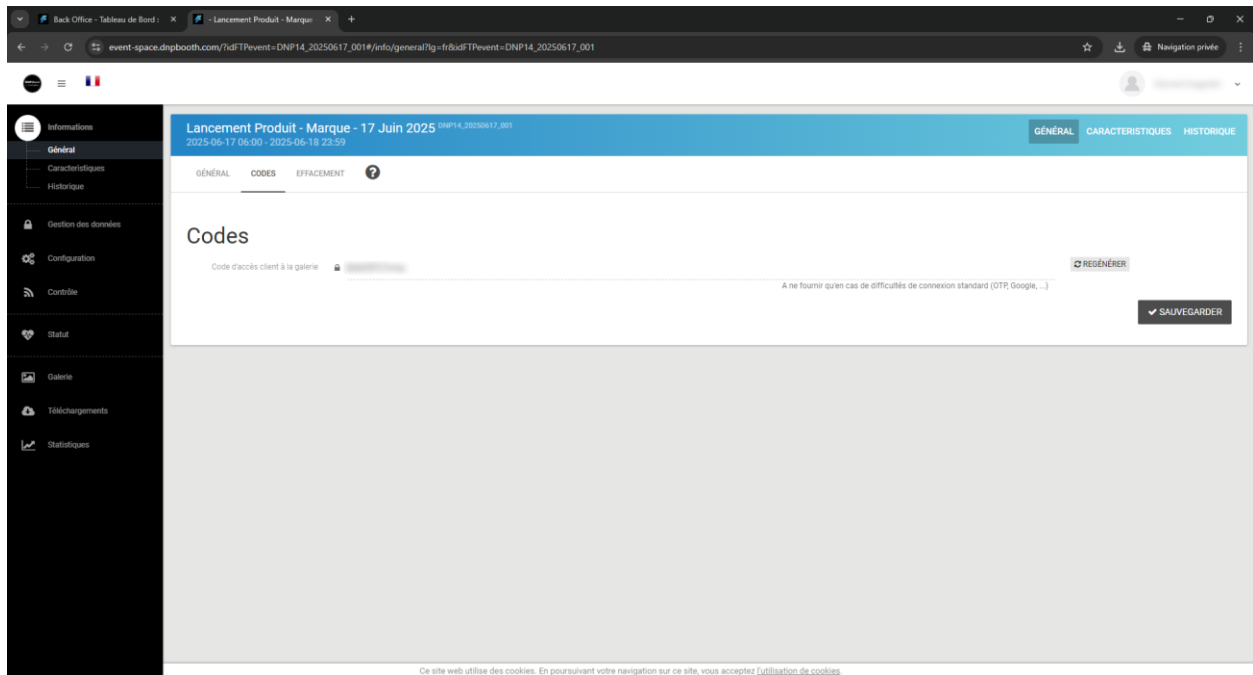
The General tab displays all the information about your event.



Note: You can change the start and end dates of your event from here.

2.1.2 Codes

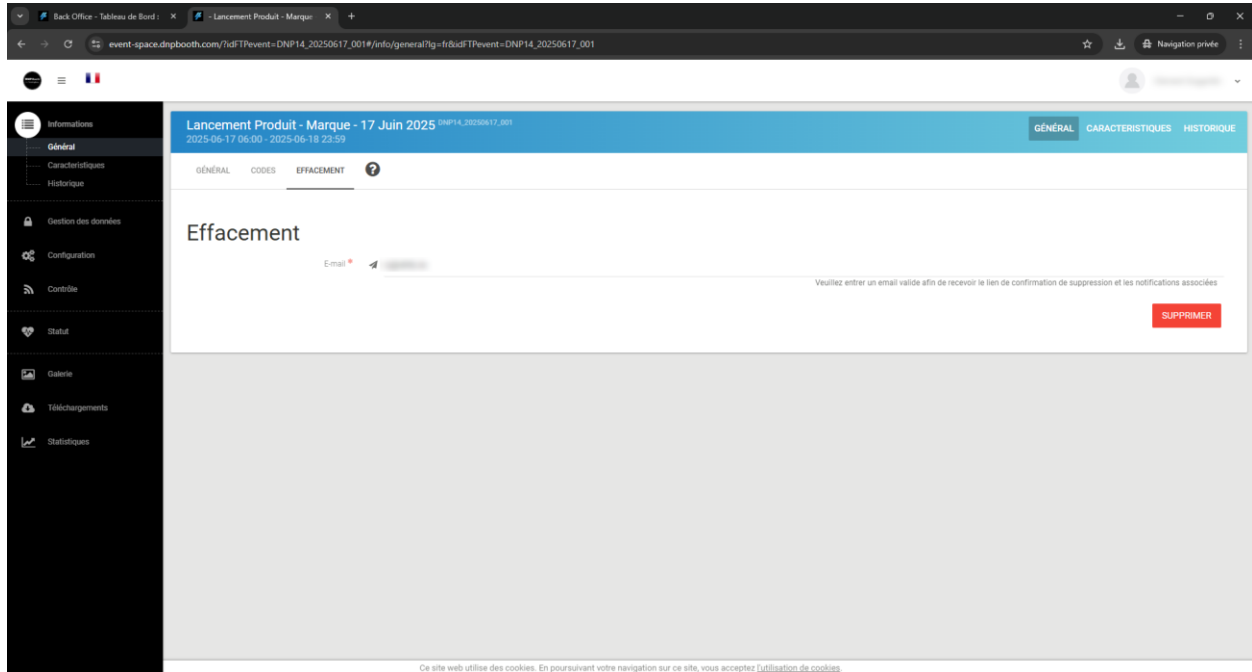
You can provide your client with a code dedicated to your event to access the event space.



Note: This code is useful when your client has not received the email containing access to the event space via the Data Management tab (see the [point 3](#) below).

2.1.3 Deletion

The Delete tab (effacement) will allow you to delete all information associated with your event (photos and report).

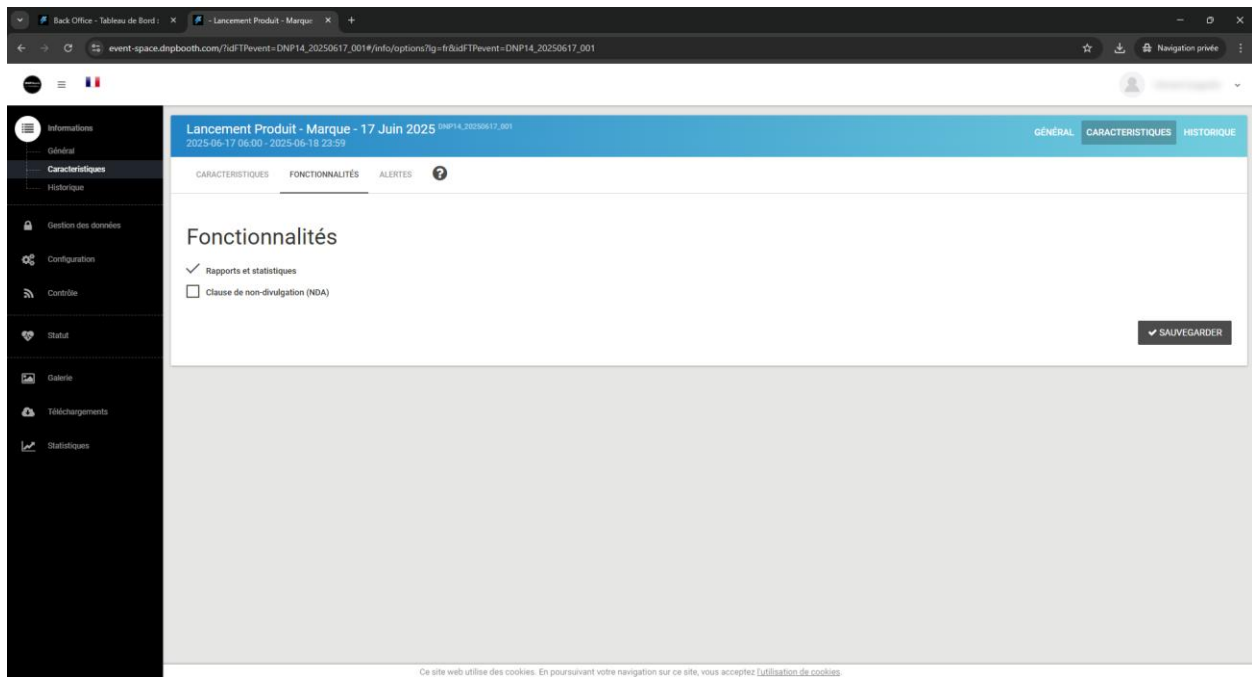


Note: You must enter an email address that will be used to send a confirmation link that you will need to click to actually start the deletion process.

2.2 Characteristics

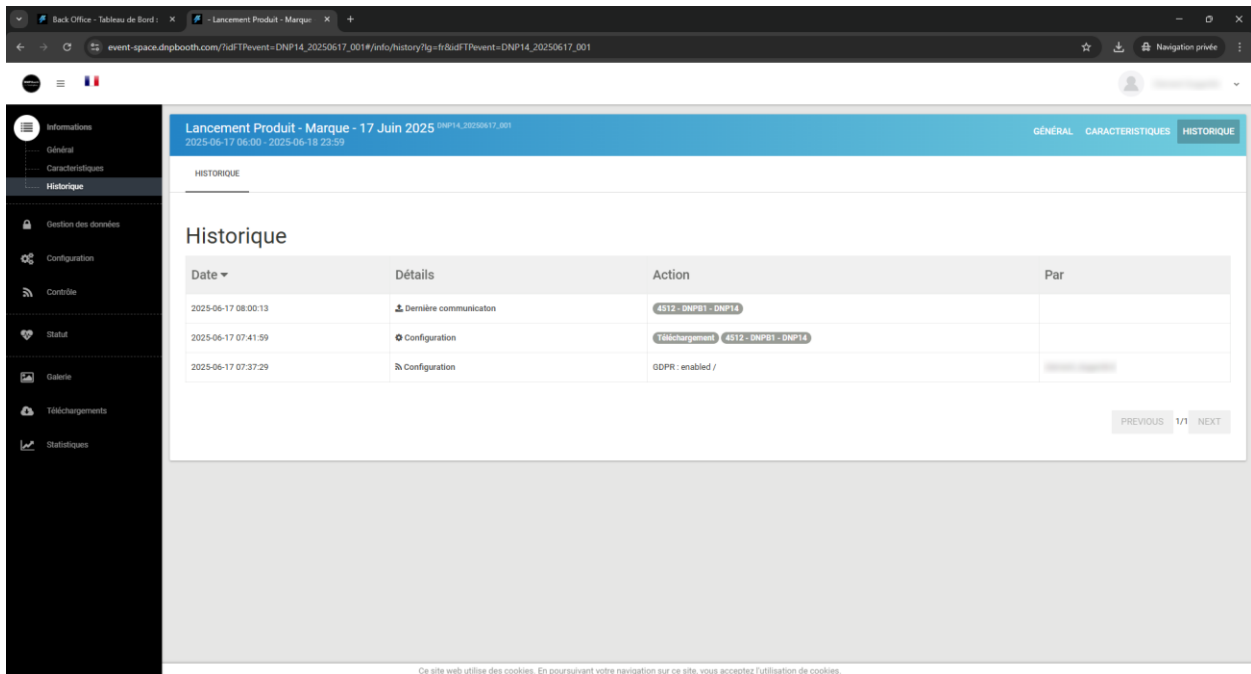
2.2.1 Features (fonctionnalités)

You can choose to enable statistics and a warning to warn that your event is confidential and photos should not be shared.



2.3 History (Historique)

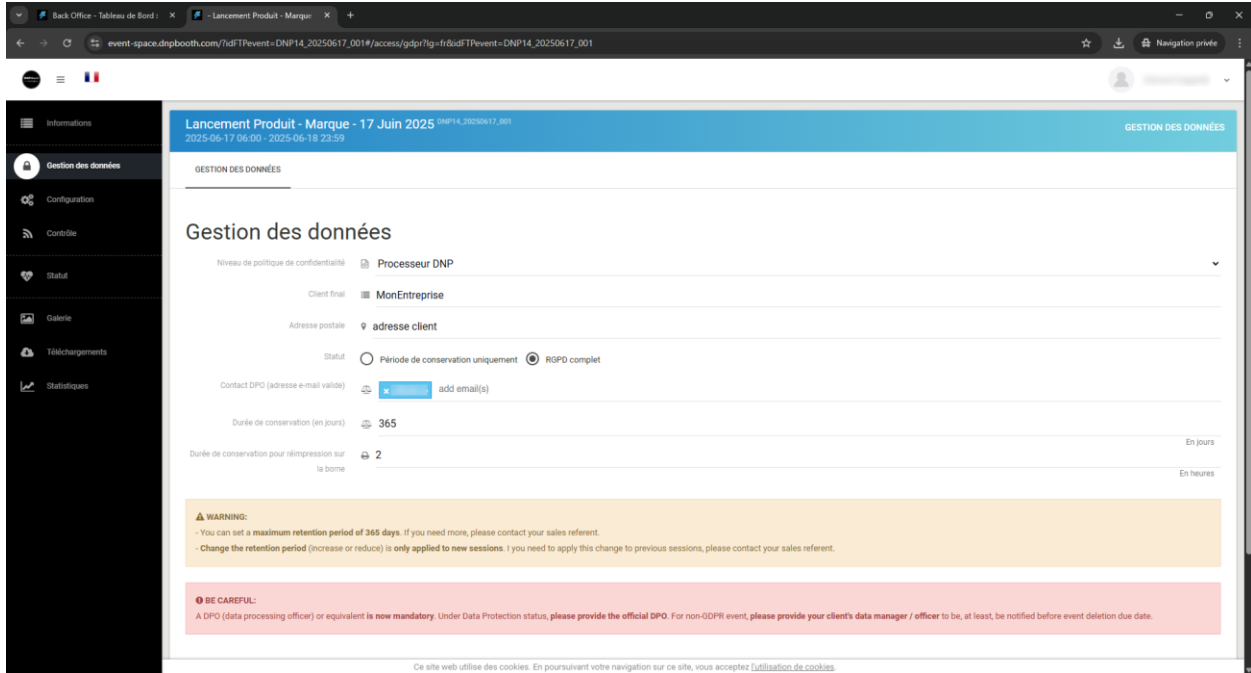
Here you can see every action taken regarding your event.



3. DATA MANAGEMENT

This tab is related to the General Data Protection Regulation (GDPR). For added security, you must now add the email addresses of your customers and data protection officers to allow them to access their gallery.

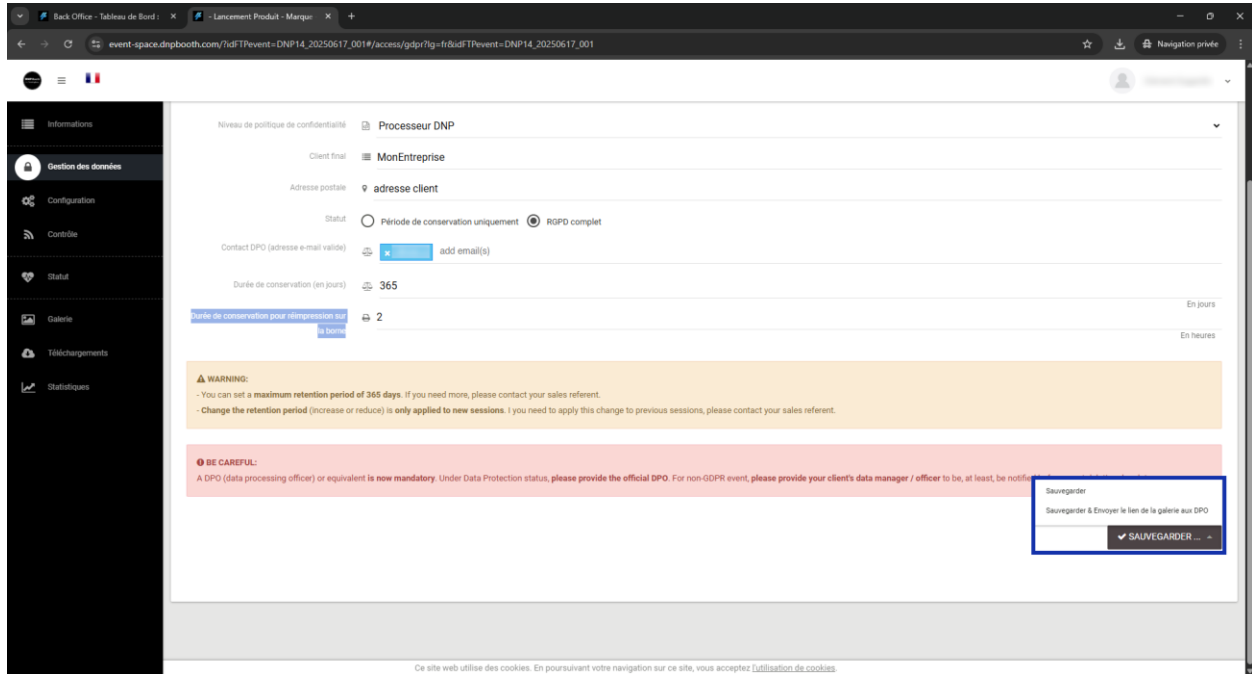
They will automatically receive emails when a user requests deletion of their data from the event.



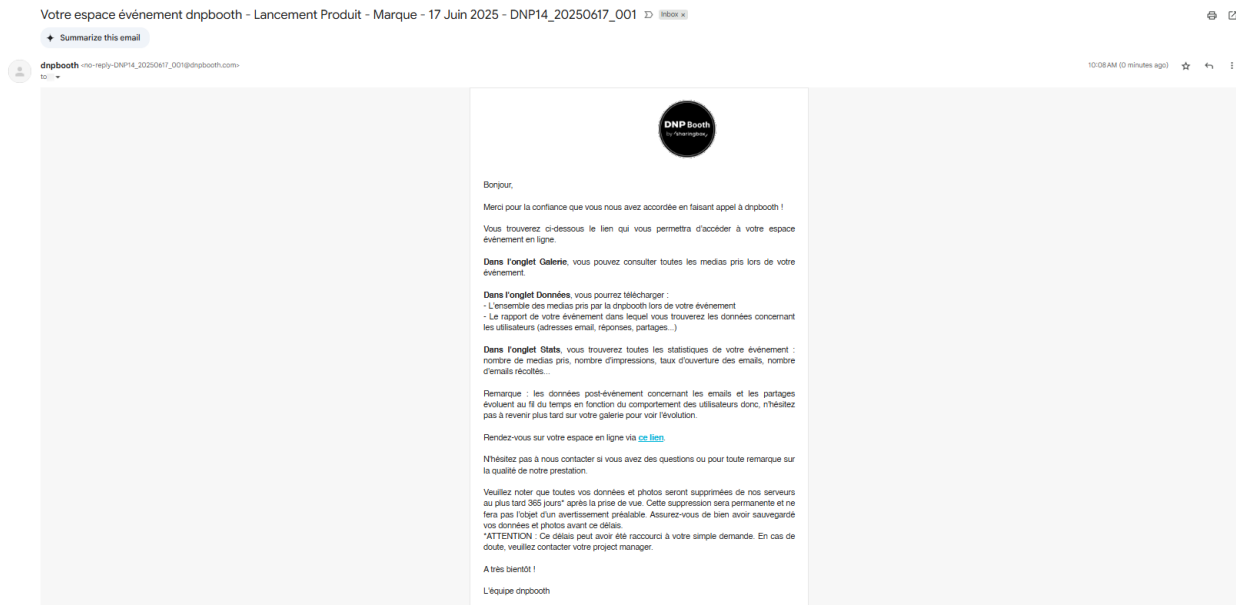
Name	Description
Name of the end customer	Name of your client
Status	You can : <ul style="list-style-type: none"> ● Keep data for a specified period (retention period only) ● Or entrust us with the automatic deletion of data when a user requests the deletion of their data (full GDPR)

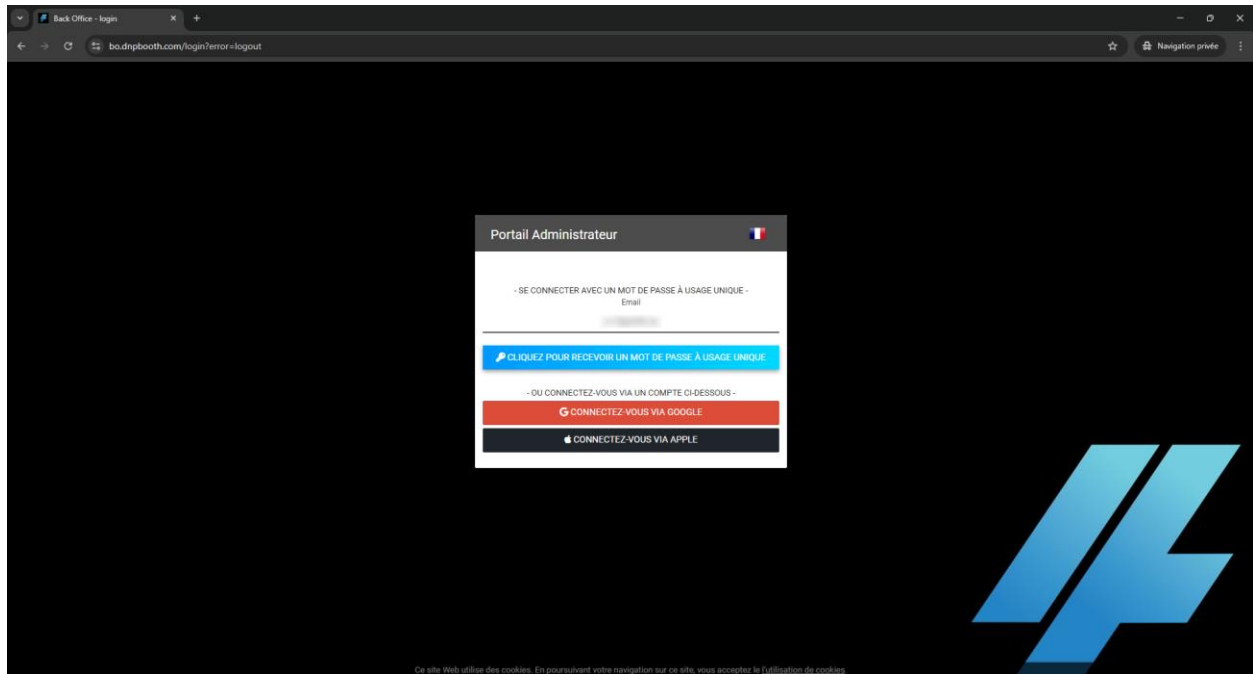
<p>Contact DPO</p>	<p>You must enter all email addresses that should be able to access your event space (client, data protection officer, agencies if applicable)</p>
<p>Retention period</p>	<p>This is the number of days your data will be stored on our servers. The email addresses you entered previously will receive several emails:</p> <ul style="list-style-type: none"> ● 30 days before the deletion process begins (only if your retention period is longer than 30 days) ● 7 days before the deletion process begins (only if your retention period is longer than 7 days) ● 24 hours before the start of the deletion process
<p>Retention period for reprinting on the terminal</p>	<p>This is the number of days during which the media taken from your terminal will be available for reprinting (see eventManager presentation manual available on https://www.dnpphoto.eu/fr/telecharge/ments/manuals-brochures/manuals/dnp-booth-1/manuel)</p>

You can save only or also send the gallery to the entered email addresses.



Your client will be informed by email (the one entered in the DPO Contact section) and will have to log in with the same options as you (see the back-office presentation manual available on <https://www.dnpphoto.eu/fr/telechargements/manuals-brochures/manuals/dnp-booth-1>)

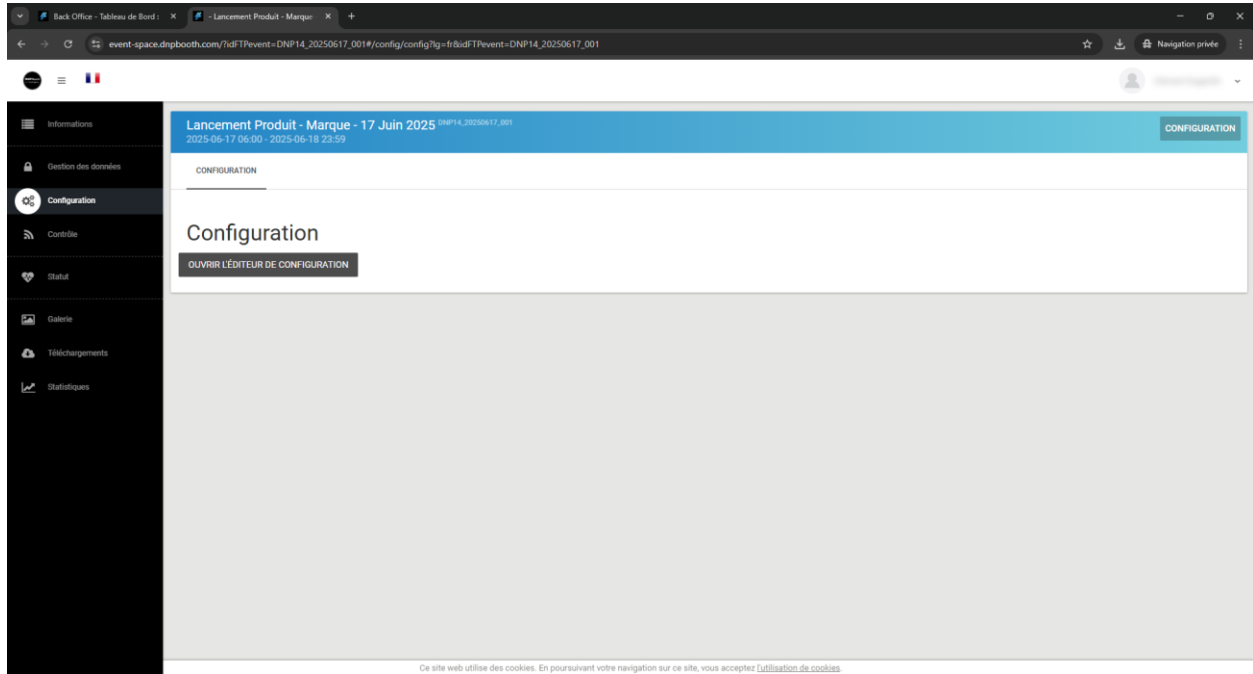


**Notes:**

- **Please keep your data for at least 7 days to allow you and your client to download the media and reports! Otherwise, it will be deleted and we will not be able to return it to you.**
- **A DPO Contact is mandatory to allow emails to be sent to users of your terminal.**

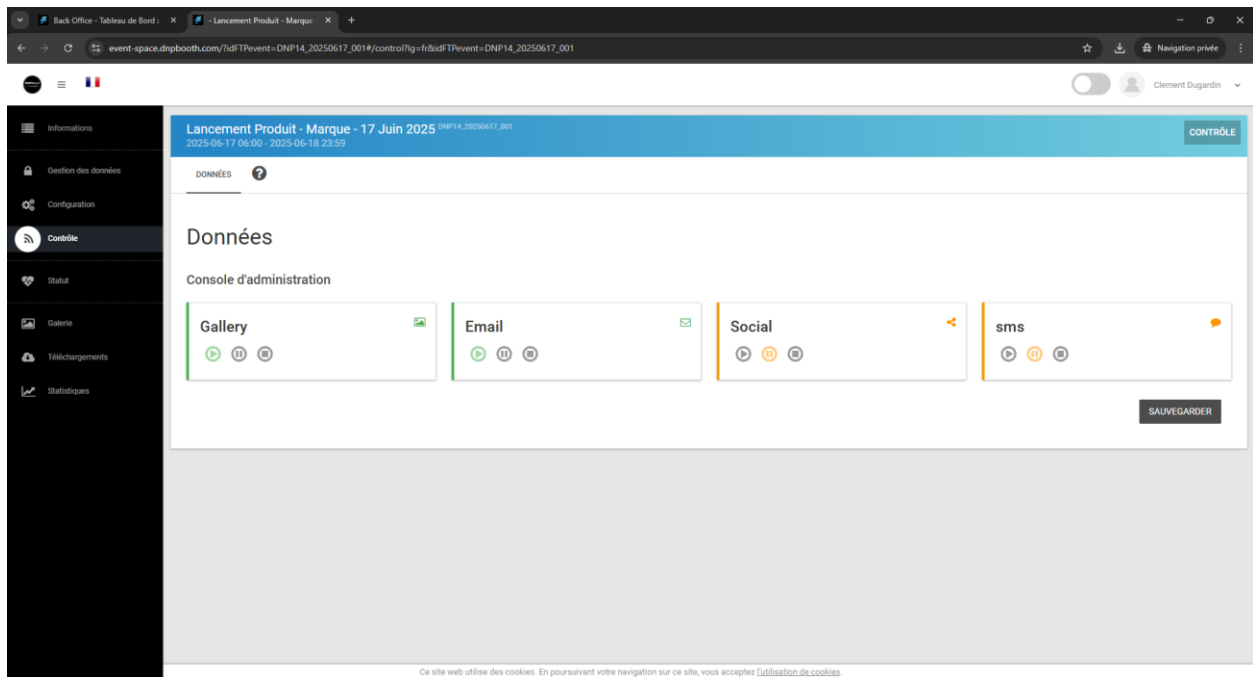
4. CONFIGURATION

Here you will access the dedicated event editor (event-editor) to configure your event (see the presentation manual available on <https://www.dnpphoto.eu/fr/telechargements/manuals-brochures/manuals/dnp-booth-1>)



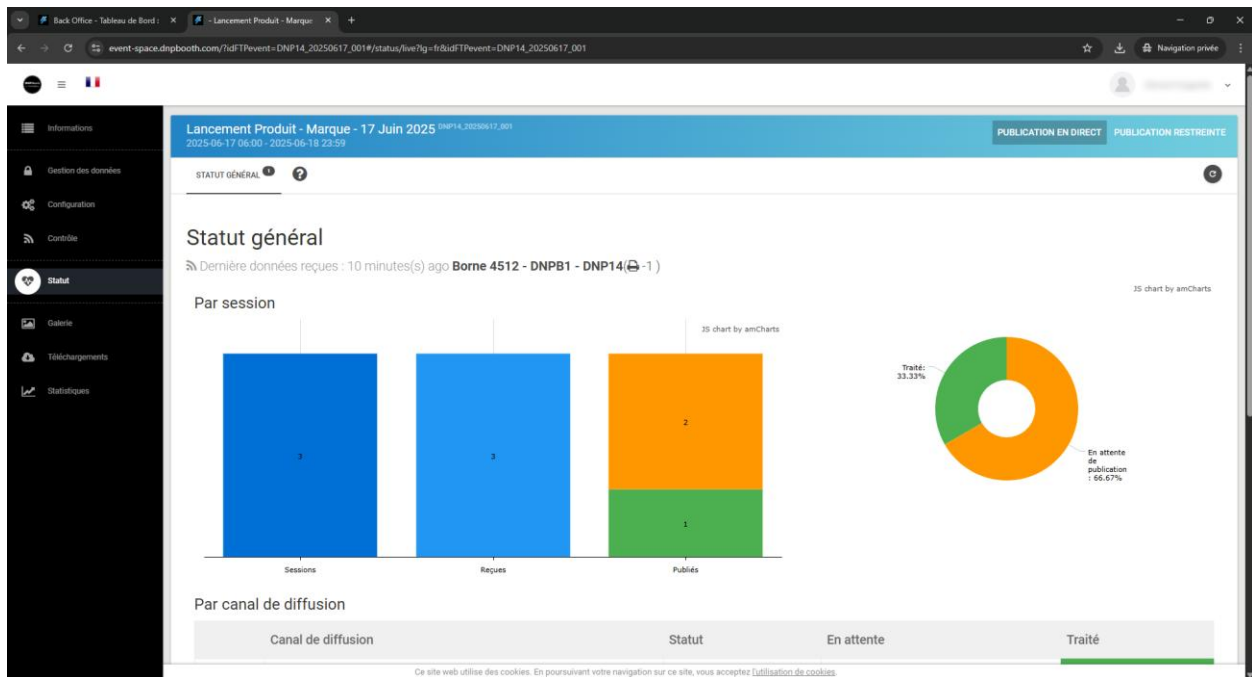
5. CONTROL

You can pause anything sent to users in case you need to make changes beforehand.



6. STATUS

Here you can check if all of your event media has been published or if you have files pending upload.



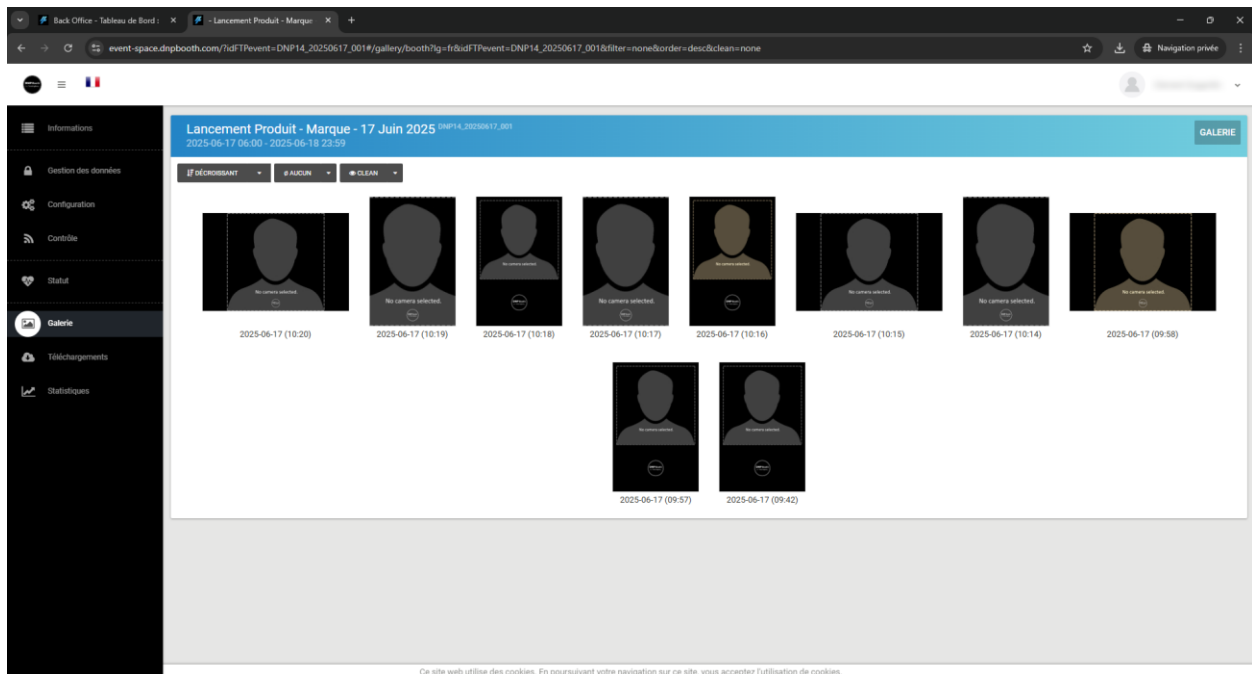
The screenshot shows a web application interface for 'event-spacei'. The browser address bar indicates the URL: `event-spacei.dnpbooth.com/ndfTPevent-DNP14_20250617_001#/status/live?lg=fr&ndfTPevent-DNP14_20250617_001`. The interface features a dark sidebar on the left with navigation options: Informations, Gestion des données, Configuration, Contrôle, **Statut** (selected), Galerie, Téléchargements, and Statistiques. The main content area is titled 'Par canal de diffusion' and contains a table with the following data:

Canal de diffusion	Statut	En attente	Traité
Gallery	🟢	0	3
Impressions		0	2
Emails	🟢	0	3
Facebook	🟡	0	0
Twitter	🟡	0	0
Tumblr	🟡	0	0
Pinterest	🟡	0	0
LinkedIn	🟡	0	0
Reddit	🟡	0	0
SMS	🟡	2	0

At the bottom right of the table area, there is a button labeled 'CONSOLE D'ADMINISTRATION'. Below the table, a footer note states: 'Ce site web utilise des cookies. En poursuivant votre navigation sur ce site, vous acceptez [l'utilisation de cookies](#)'.

7. GALLERY

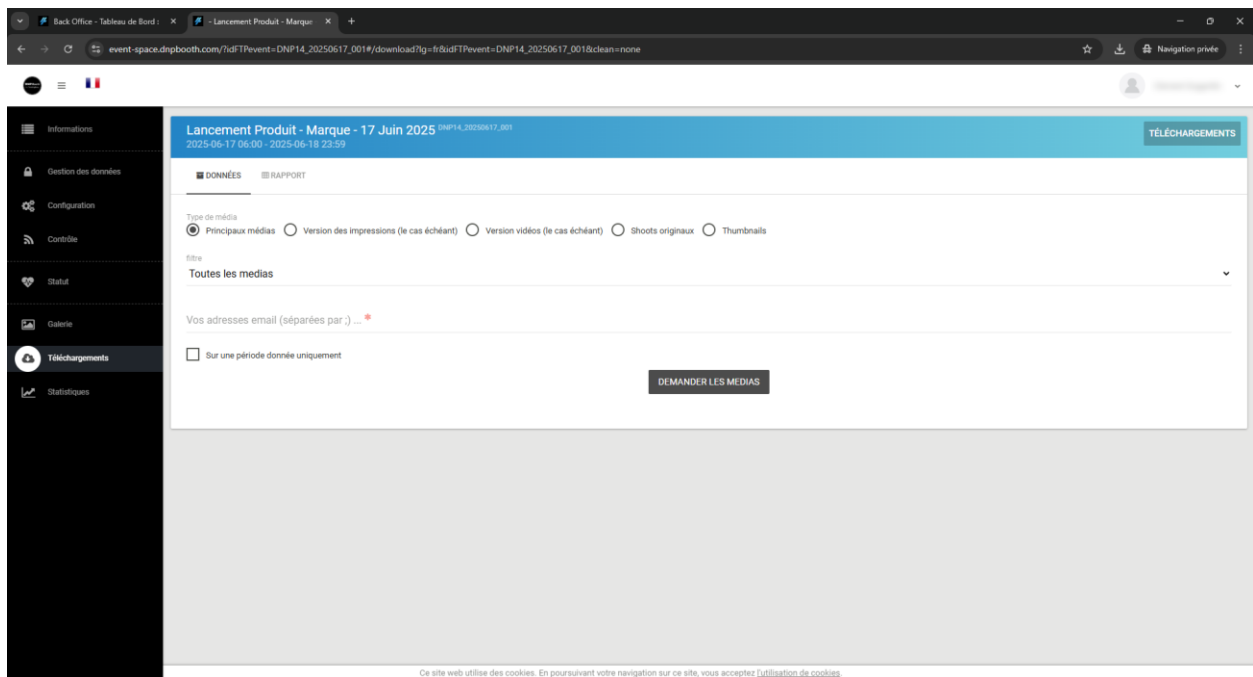
Here you can see all the photos taken from your terminal. You can use the gray buttons to filter them.



8. DOWNLOADS

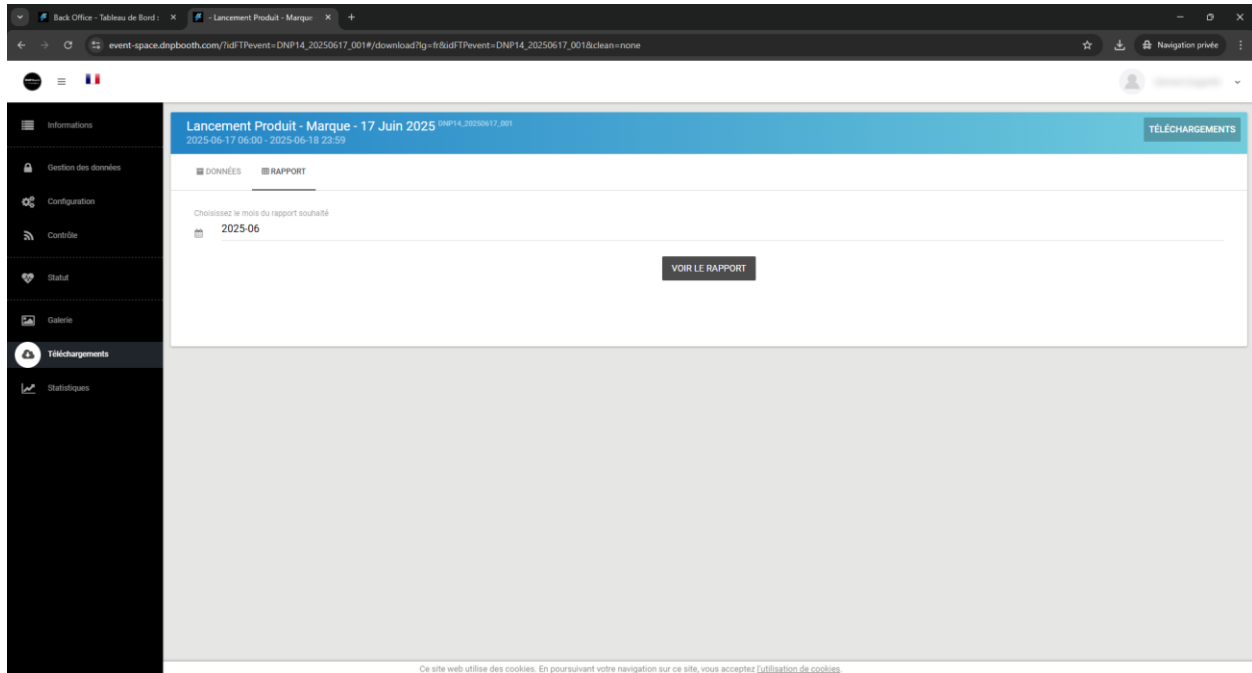
8.1 Data (Données)

You can upload your media here and filter it based on some data added in your event configuration (see below for the list of data).

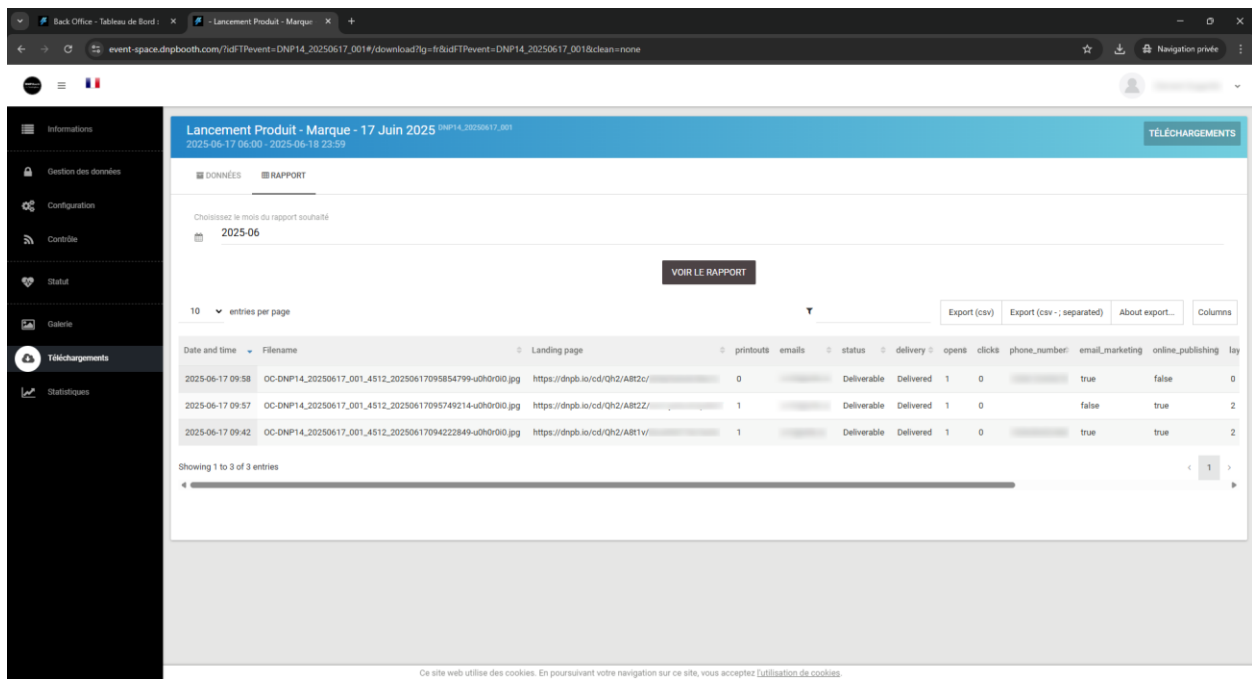


8.2 Report (Rapport)

You can view all the information collected by your photo booth for each media in your gallery. Select a date range (month) beforehand to view it.



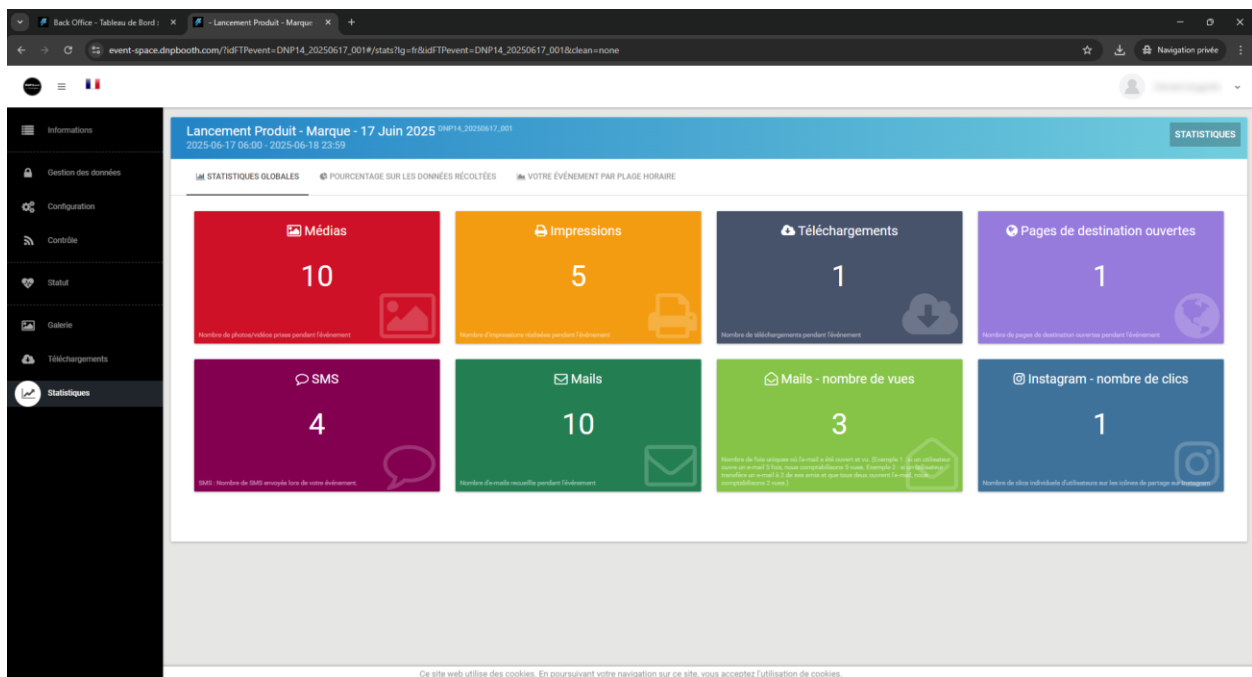
Depending on the data collections you have added in your configuration, you will be able to see them here.



9. STATISTICS

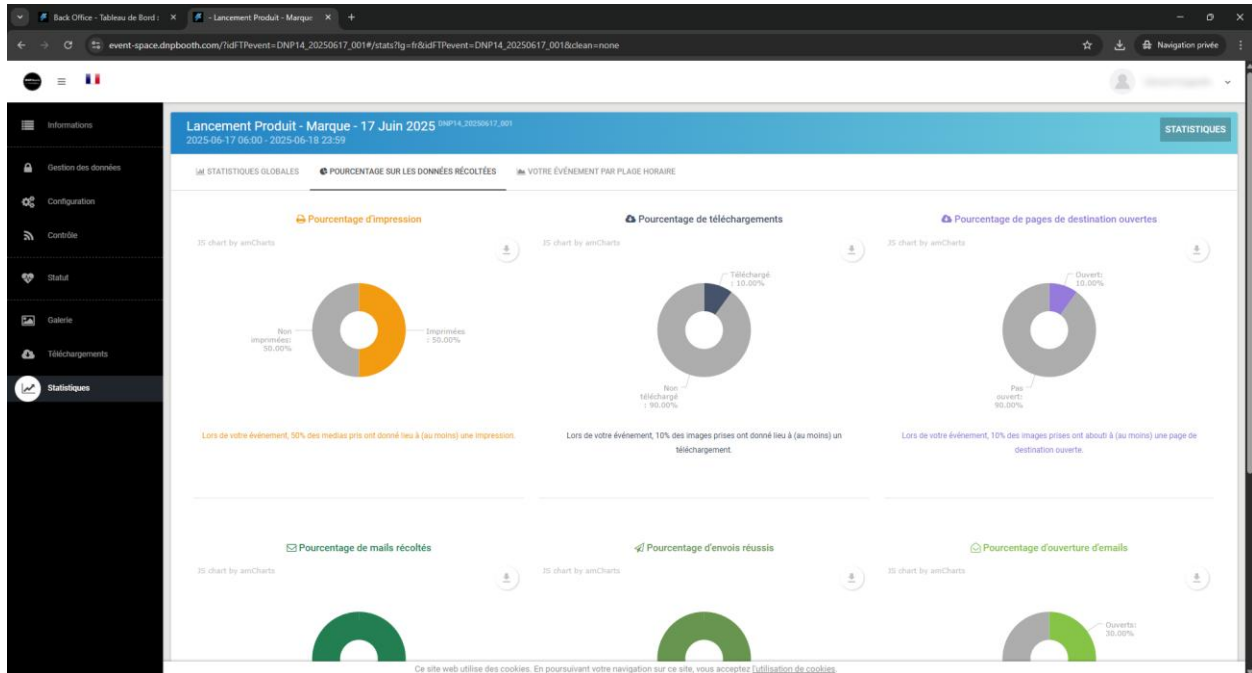
9.1 Global Statistics

You can view your event's overall statistics here.



9.2 Percentage of collected data

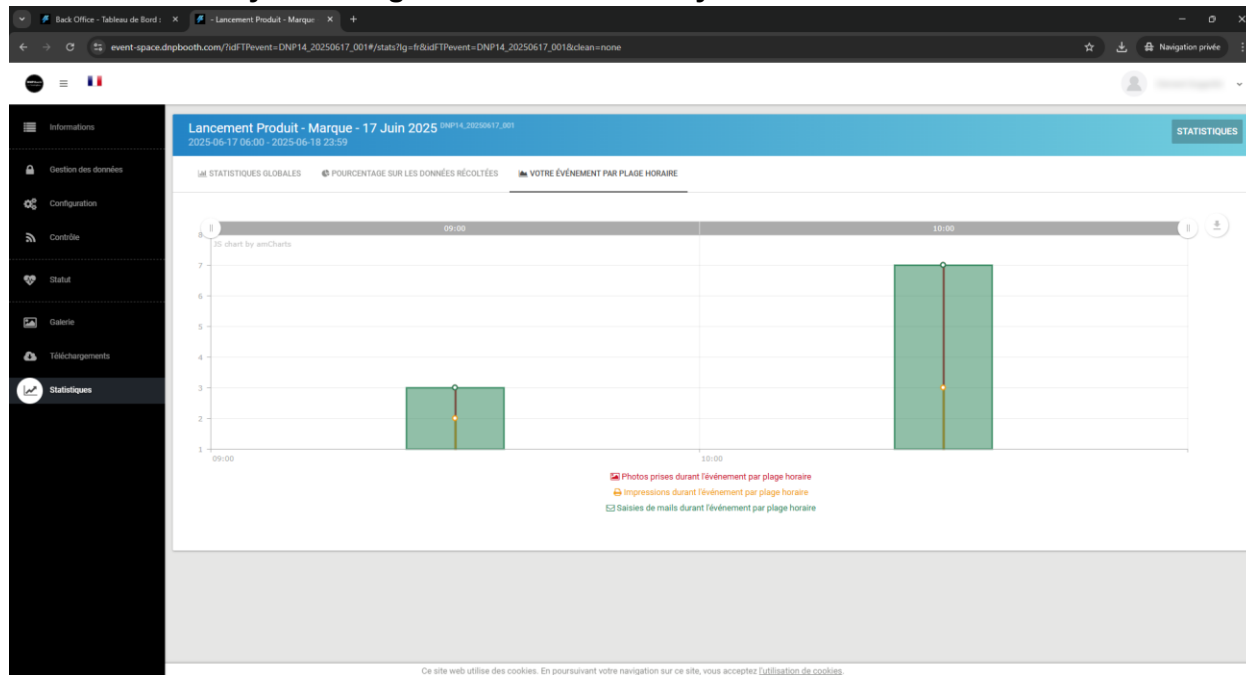
For a more detailed view, you can check the percentage of data collected in this tab. You can also download it.



9.3 Your event by time slot

This tab allows you to get an hourly view of the data collected during your event.

Note: Statistics by time range are limited to 14 days in time.



10. LIST OF DATA

Data Name	Description	Associated option in the event-editor
Date and time	time and date of media capture	x
File name	name of the file corresponding to the taken media	x
Landing Page	HTML version of the received email (automatically updated after an email change in the configuration)	x

Impressions	Associated print files	Layout Tab / Print Tab
Emails	User's email address	Collected Data Tab "Collect user emails during sequence" option
Status	<p>Status of the email sent</p> <p>Deliverable = the email address entered is correct</p> <p>Bounced = The term "bounce" refers to a message that was not delivered and generated an error message. There are two types of bounces:</p> <ul style="list-style-type: none"> • temporary bounces (e.g., the recipient's server is unavailable or their inbox is full) • permanent bounces (e.g. non-existent address or blocked email address). 	x
Delivered	If the email is sent	x
Openings	Number of times the mail was opened	x
Clicks	Number of clicks the user made on the received email	x
phone number	User's phone number	Collected Data Tab Option "Collect user's mobile phone number during sequence"
legal disclaimer	<p>Legal notices used to force the user to accept certain conditions to continue their experience.</p> <p>Example: User must be at least 18 years old to continue.</p>	Legal tab "Add legal warning screen in user sequence" option
terms_and_conditions_v	General conditions of your company	Legal tab

endor		Option “Add a vendor terms and conditions screen in the user sequence”
terms_and_conditions_client	General conditions for your client	Legal tab Option “Add a customer terms and conditions screen in the user sequence”
instructions	Instruction screen	Legal tab “Add an instruction screen in the user sequence” option
email_marketing	Consent to use user's email address for marketing purposes Email collection must be enabled first.	Collected Data Tab Option “Add a screen in the user sequence to enable the use of email for marketing purposes”
mobile_marketing	Authorization to use user's phone number for marketing purposes Phone number collection must be enabled in advance.	Collected Data Tab Option “Add a screen in the user sequence to allow the use of the mobile phone number for marketing purposes”
online_publishing	Permission to use the user's photo to display it somewhere (website, social networks, etc.)	Legal tab “Add online publishing authorization screen in user sequence” option
slideshow_share	Permission to use user's photo for display in a slideshow	Legal tab Option “Add a screen to request permission to play media as a slideshow in the user sequence”

layout index	Number of the layout used (0 = first layout)	Layout tab
age	User age	Collected Data Tab "Collect user's age during sequence" option
long	Language used (1 = first language configured in your event configuration)	Language Tab
tagX	User tag on photo (X = tag number used)	Collected Data Tab "Collect tag data #X" option
name	User's full name	Collected Data Tab "Collect user name during sequence" option
First name	User's first name	Collected Data Tab "Collect user's first name during sequence" option
Last name	User's last name	Collected Data Tab "Collect user's last name during sequence" option
age_range_interpolate	User age range	Collected Data Tab Option "Collect user's age range during sequence"
age_range	Name of the age group selected by the user	Collected Data Tab Option "Collect user's

		age range during sequence”
birthday	User's date of birth	Collected Data Tab “Collect user's birthday during sequence” option
gender interpolate	User gender	Collected Data Tab “Collect user gender during sequence” option
gender	Name of the genre selected by the user	Collected Data Tab “Collect user gender during sequence” option
address	User's postal address	Collected Data Tab “Collect user address during sequence” option
zip code	User's postal code	Collected Data Tab “Collect user's postal code during sequence” option
city	User's city	Collected Data Tab “Collect user's city during sequence” option
country	User's country	Collected Data Tab “Collect user country during sequence” option
impressions	Number of media impressions	Print Tab
Source	Identifier of the photo terminal used to take this media	x